



**Board of Supervisors  
County of Louisa  
Monday, November 3, 2025  
Louisa County Public Meeting Room  
5:00 PM**

**CALL TO ORDER - 5:00 P.M.**

Mr. Adams called the November 3, 2025, meeting of the Louisa County Board of Supervisors to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
Tommy J. Barlow	Mountain Road District Supervisor	Present	5:00 PM
Fitzgerald A. Barnes	Patrick Henry District Supervisor	Present	5:00 PM
Christopher C. McCotter	Cuckoo District Supervisor	Present	5:00 PM
H. Manning Woodward, III	Louisa County Supervisor	Present	5:00 PM
R. T. Williams	Jackson District Supervisor	Present	5:00 PM
Duane A. Adams	Mineral District Supervisor	Present	5:00 PM
Rachel G. Jones	Green Springs District Supervisor	Present	5:00 PM

**Others Present:** Christian Goodwin, County Administrator; Chris Coon, Deputy County Administrator; Wanda Colvin, Deputy County Administrator/Director of Finance; Patricia Smith, County Attorney; William Newman, Assistant County Attorney; Alexandra Stanley, Executive Assistant/Deputy Clerk; Linda Buckler, Director of Community Development; Thomas Egeland, Deputy Director of Community Development and Scott Raettig, Director of Information Technology

**CLOSED SESSION**

On the motion of Mr. Barlow, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to enter Closed Session at 5:00 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711 (A)(1), discussion, consideration, or interviews of prospective candidates, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and
2. In accordance with §2.2-3711(A)(8), consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

**REGULAR SESSION**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to return to Regular Session at 6:00 p.m.

**RESOLUTION - CERTIFICATION OF CLOSED SESSION**

Voter	Role	Vote
Tommy J. Barlow	Voter	Yes/Aye

Fitzgerald A. Barnes	Seconded	Yes/Aye
R.T. Williams, Jr.	Mover	Yes/Aye
Christopher C. McCotter	Voter	Yes/Aye
Duane A. Adams	Voter	Yes/Aye
Rachel G. Jones	Voter	Yes/Aye
H. Manning Woodward, III	Voter	Yes/Aye

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

**WHEREAS**, the Louisa County Board of Supervisors has convened a Closed Meeting this 3<sup>rd</sup> day of November 2025, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Louisa County Board of Supervisors that such closed meeting was conducted in conformity with the Virginia Law.

**NOW, THEREFORE BE IT RESOLVED** on this 3<sup>rd</sup> day of November 2025, that the Louisa County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Board of Supervisors.

#### **ADMINISTRATIVE ITEMS - 6:00 P.M.**

#### **INVOCATION**

Mr. Williams led the invocation, followed by the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adopt the agenda, as presented, with no changes:

#### **MINUTES APPROVAL**

#### **Board of Supervisors Regular Meeting Minutes – October 20, 2025**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to approve the minutes from the October 20, 2025, regular meeting.

#### **BILLS APPROVAL**

#### **Resolution – To Approve the Bills for the Second Half of October 2025**

On the motion of Mr. Barnes, seconded by Mr. McCotter, which carried by a vote of 7-0,

the Board adopted a resolution approving the bills for the second half of October 2025.

### **CONSENT AGENDA ITEMS**

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board voted to adopt items 1, 2, 4, and 5, and item 3, was carried by a vote of 6-0-1, with Mr. Barnes abstaining. The Consent Agenda was adopted as follows:

1. Resolution – To Authorize a Supplemental Appropriation to the FY2026 Budget for Fund 0210 Asset Forfeiture for the Sheriff's Office
2. Resolution – Posthumously Honoring the Life and Service of Gerald Bowles
3. Resolution – Transferring Ownership of a Vehicle from the Louisa County Board of Supervisors to the Louisa County Public School System
4. Resolution – To Approve and Award a Contract for On-Call General Contractor Services
5. Resolution – Posthumously Honoring the Life and Service of Gloria Layne

### **RECOGNITIONS**

(None)

### **PUBLIC COMMENT PERIOD**

Chairman Adams opened the public comment period.

Mr. Bill Walling, Mineral District, appeared before the Board to talk about data center campuses and urged the Board to vote against additional data centers in the County.

With no one wishing to speak, Chairman Adams closed the public comment period.

### **INFORMATION/DISCUSSION ITEMS**

(None)

### **UNFINISHED BUSINESS**

(None)

### **NEW BUSINESS/ACTION ITEMS**

#### **Resolution – To Approve the 2026 Thomas Jefferson Planning District Commission Legislative Program**

The Thomas Jefferson Planning District Commission (TJPDC) prepares and recommends the annual Legislative Program to serve as the basis of legislative positions and priorities of the member localities of the TJPDC for the 2026 Session of the Virginia General Assembly. The Board has reviewed the draft 2026 TJPDC Legislative Program.

On the motion of Mr. Barnes, seconded by Mr. Woodward, which carried by a vote of 7-0, the Board voted to approve the 2026 TJPDC Legislative Program.

**Resolution – Authorizing a Budget Supplement for Holly Grove Volunteer Fire Department for Roof Repairs**

Holly Grove Volunteer Fire Department is experiencing leaks in its roof at this time and is requesting a budget supplement in the amount up to \$70,000 to repair and restore the metal roof on their building. The purchase of services for the repair would be in accordance with Virginia and Louisa County Procurement Requirements. This funding was not included in the FY2026 budget and needs to be appropriated at this time.

On the motion of Mr. Barlow, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to authorize a budget supplement to Holly Grove Volunteer Fire Department Building Enhancements (30332000-482500-FS4) in the amount up to \$70,000 for the repair and restoration of the metal roof at Holly Grove Fire Station. Source of Funding is General Fund Balance.

**Resolution – Authorizing County Staff to Apply for Grants Less Than \$20,000 Prior to Board Approval**

Many departments within the County receive notifications of small grants that are available to fund items that are needed in those departments, such as small equipment items for the Sheriff's Office & Fire and EMS or maintenance funding for the Airport for building or equipment repairs. Many times these grants have a very short window to submit the application in order to be eligible to receive the grant funding. Allowing staff to apply for grants up to \$20,000 for one-time purchases of goods or services and bring them to the board for approval and appropriation of funding only if awarded, when no new local funding/match is required, would allow quicker turnaround time for applications.

Staff would continue to receive approval on grants under \$20,000 that require a local match that is not already in the department's current budget.

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to apply for grants less than \$20,000 for one-time purchases of goods or services that do not require a local match or where the match is already in the department's budget prior to board approval. Board approval and budget appropriation will still be required prior to accepting the grant award.

**Resolution – To Approve and Award a Contract for Towing Services – Inoperable Vehicles**

Request for Proposals (RFP) # CD-25-04 was issued on March 28, 2025, to solicit proposals for Towing Services - Inoperable Vehicles. This solicitation was advertised on the County's website, on eVA (the Virginia Procurement website). Proposals were due by 3:30 p.m. on April 10, 2025, at the Louisa County Administration Building. Three (3) proposals were received. Mathews Towing and Recovery, LLC was deemed the most qualified and will meet the needs of the County.

On the motion of Mr. Barnes, seconded by Mr. Barlow, which carried by a vote of 7-0, the Board voted to authorize the County of Louisa to enter into a contract with Mathews Towing and Recovery, LLC for Towing Services - Inoperable Vehicles so long as such contracts are

consistent with the Request for Proposals, and only after the County Attorney for Louisa County, Virginia approves such contracts as to form.

## **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

### **Committee Reports**

Mr. Woodward reported on the Commission on Aging.

### **Board Appointments**

(None)

### **County Administrator's Report**

Mr. Goodwin provided the Board with his report, which included updates on departmental operations, project progress, and upcoming events.

## **PUBLIC HEARINGS**

### **Resolution – To Approve/Deny Conditional Use Permit Request – CUP2025-08 American Tower Asset Sub II, LLC, Applicant; 4 All Land, LLC, Owner; Lori H. Schweller, Agent**

American Tower Asset Sub II, LLC, Applicant; 4 All Land, LLC, Owner; Lori H. Schweller, Agent requests an amendment of conditional use permit (CUP) 1994-03 to eliminate condition 8 (eight) which prohibits the transfer of the conditional use permit to another applicant or owner, also an amendment of conditional use permit (CUP) 1994-03 condition 10 (ten) which requires removal of the tower within ninety (90) days of a violation of the conditional use permit.

The property is located on Chopping Road (Route 623), approximately .87 miles from Davis Highway (Route 22) and is further identified as tax map parcel 42-34 zoned Agricultural A-2, in the Mineral Election District.

At a regular meeting of the Louisa County Planning Commission held October 9, 2025, the Planning Commission found the request to be in substantial accord with the 2040 Louisa County Comprehensive Plan in accordance with Section 15.2-2232 of the State Code of Virginia, and recommended approval to the Louisa County Board of Supervisors on the conditional use permit CUP2025-08 requesting amendments to two of the twelve conditions for CUP1994-03.

Agent for American Tower appeared before the Board to address questions regarding their request to remove Condition (8), which currently prohibits the transfer of the Conditional Use Permit. This tower was originally approved at a time when Condition (8) was relevant; however, this condition is no longer applied to current applications, and the applicant is seeking to have it removed from their existing permit.

Chairman Adams opened the public hearing. With no one wishing to speak, Chairman Adams closed the public hearing and brought it back to the Board for discussion.

On the motion of Ms. Jones, seconded by Mr. Barlow, which carried by a vote of 7-0, the Board voted to approve the request for conditional use permit CUP2025-08 American Tower Asset Sub II, LLC, Applicant; 4 All Land, LLC, Owner; Lori H. Schweller, Agent.

**ADJOURNMENT**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adjourn the November 3, 2025, meeting at 6:32 p.m.

BY ORDER OF:  
DUANE A. ADAMS, CHAIRMAN  
BOARD OF SUPERVISORS  
LOUISA COUNTY, VIRGINIA